



COUNTY OF LOS ANGELES
LOS ANGELES COUNTY FIRE DEPARTMENT
OPEN COMPETITIVE JOB OPPORTUNITY



Bulletin No. 390-35

Posting Date: May 09, 2007

JOB TITLE	<u>OCEAN LIFEGUARD CANDIDATE /RECURRENT</u>
EXAM NUMBER	32922K
FILING DATES	May 10, 2007 - August 31, 2007
SALARY	\$87.36 - \$114.90 DAILY Those employed who successfully complete the Los Angeles County Lifeguard Training Academy will be eligible to apply for an Ocean Lifeguard Recurrent position. (Salary: \$160.70 - \$210.42 Daily)
POSITION INFORMATION	This position participates in an intensive training program in advanced ocean lifeguarding and emergency medical treatment.
ESSENTIAL JOB FUNCTIONS	<p>UNDER CLOSE SUPERVISION, INCUMBENTS RECEIVE THE FOLLOWING INSTRUCTION AND TRAINING.</p> <ul style="list-style-type: none">• Through classroom and field training, learn proper lifesaving techniques and procedures for ocean surveillance, victim recognition, surf entry, surf rescue, and beach ordinance enforcement.• Receive instruction and participate in field training to learn proper procedure and acquire proficiency in the rescue or evacuation of persons endangered by hazardous ocean or beach conditions and in the provision of emergency medical care.• Receive instruction in the identification of, and human behavior related to, ocean conditions such as rip currents, irregular ocean bottom conditions, lateral currents, and wave actions and their effects.• Receive instruction in enforcement of beach ordinances.• Receive instruction and learns the proper care and safe operation of lifeguard 4-wheel-drive beach vehicles.• Receive instruction and prepare for Department of Transportation First Responder certification.• Engage in physical fitness training drills established by the Department.

Los Angeles County Fire Department: Address: 5801 South Eastern Avenue, Commerce, CA 90040
24-Hour Job Line: (800)970-LIST; TTY Phone: (800) 772-1213

THE COUNTY OF LOS ANGELES IS AN ACTIVE EQUAL OPPORTUNITY EMPLOYER

SELECTION REQUIREMENTS

Training and Experience: Graduation from high school or a G.E.D. certificate. (This requirement must be met prior to appointment to Ocean Lifeguard/Recurrent.) - AND - A **Swim Certificate** verifying the ability to swim 1000-meters. (See Application Information)

Physical Class: 4 - Arduous:

Involves frequent heavy lifting over 25 pounds, often combined with bending, twisting, or working on irregular surfaces; and occasionally requires extraordinary physical activity.

Licenses: A valid California Class C Driver License is required to perform job-related essential functions.

OTHER REQUIREMENTS:

Age:

At least 18 years of age by the commencement (**START**) date of the Lifeguard Training Academy.

Vision:

At least 20/30 in each eye without correction.

Hearing:

There may be no greater than a 25 dB loss in the better ear as averaged over the test frequencies of 500, 1000, 2000, and 3000 Hz. There may not be a peak loss at any of the test frequencies greater than:

30 dB at 500 Hz

30 dB at 1000 Hz

40 dB at 2000 Hz

40 dB at 3000 Hz

There may be no greater than a 35 dB loss in the worse ear as averaged over the test frequencies, and no peak loss greater than 45 dB at any of the test frequencies. In the case of a questionable, unusual, or borderline hearing loss, the applicant's record will be reviewed by the Occupational Health Service consultant in otolaryngology who will make a recommendation as to the applicant's employability and forward it to the Medical Director for final disposition.

Special Requirement Information: A valid California Class "**C**" Driver License must be obtained before an appointment can be made to this position. A successful applicant in this examination must obtain a current copy of his/her driving record from the Department of Motor Vehicles and submit it at the time of background processing. **APPLICANTS WHOSE DRIVING RECORDS DO NOT MEET DEPARTMENT STANDARDS WILL NOT BE ELIGIBLE FOR EMPLOYMENT.** If an applicant's driving record shows four or more moving violations within the last two years, the applicant shall be disqualified.

Appointees may be required to provide automobiles and drive them in the County service at the rate of compensation allowed by the Board of Supervisors.

**SPECIAL
INFORMATION**

Shift: Any Shift

PRE-EXAMINATION: Potential candidates, who have filed an application and wish to improve their ocean swimming skills prior to the examination, may attend informal swim training sessions, which will be held on **September 8, 9, 15 and 16, 2007**. Recorded information regarding the location and time to appear may be obtained by calling (310) 939-7223.

CANDIDATES APPLYING FOR THE POSITION **MUST** BE AVAILABLE TO ACCEPT A SUMMER WORK SCHEDULE WHEN OFFERED.

TRAINEES **MUST** SUCCESSFULLY COMPLETE THE FULL DAY ORIENTATION, AND TEN FULL DAYS OF TRAINING AND GRADUATION TO CONTINUE EMPLOYMENT. SUCCESSFUL TRAINEES MAY BE REQUIRED TO COMPLETE AN INTERNSHIP UP TO 40 HOURS.

During the ten-day academy, each trainee will be instructed in the following areas:

1. First Aid
2. Cardiopulmonary Resuscitation
3. General Lifeguarding
4. Resuscitator Use
5. Physical Performance Drills
6. Rescue Board Use
7. Specialized Surf Rescues
8. Rescue Boat Use
9. Skin Diving
10. Automatic External Defibrillator

Persons hired should be available for evening, weekend, and holiday shifts as required. Los Angeles County Lifeguards work at the following locations:

- **NORTHERN SECTION:** Nicholas, Zuma, Point Dume, Dan Blocker and Malibu.
- **CENTRAL SECTION:** Las Tunas, Topanga, Will Rogers, Santa Monica, Venice and Marina Del Rey
- **SOUTHERN SECTION:** Playa Del Rey, El Segundo, Manhattan, Hermosa, Redondo, Torrance and Cabrillo.
- **CATALINA ISLAND:** Avalon and Isthmus.

**VACANCY
INFORMATION**

The resulting eligible list for this examination will be used to fill vacancies in the Lifeguard Division of the Los Angeles County Fire Department.

**EXAMINATION
CONTENT**

The examination is scheduled to be conducted on Saturday, September 22, 2007. The examination will consist of two parts. **Part I** will be a 1000-meter ocean swim weighted 60%. The top finishers (number to be determined by the needs of the service) will continue to the second part of the exam. **PART II** will be an interview weighted at 40% and will be conducted on the same day as the ocean swim. The interview will evaluate personal fitness and general ability to perform the duties of the position. Candidates must achieve a passing score of 70% or higher on each weighted part of the examination in order to be placed on the eligible list.

TIME AND LOCATION: Applicants will be notified by mail of the location and time to appear for the swim test. Applicants must bring the following to the exam:

- A swimsuit, towel, and a photo I.D. to the swim test.
- A change of clothes for the interview.

**ELIGIBILITY
INFORMATION**

NOTE: No goggles, fins, wetsuits, or hoods will be allowed. Swim caps will be provided and **MUST** be worn during the swim.

The names of candidates receiving a passing grade in the examination will be placed on the eligible list in the order of their score group for a period of at least twelve (12) months following the date of promulgation. As the need occurs, names from the highest ranking group(s) of eligibles will be selected to participate in the remainder of the selection process, which will consist of the following:

- A thorough background investigation, including a fingerprint check, which may include a polygraph examination.
- A medical examination which will include a drug test provided by the County.

**SUPPLEMENTAL
INFORMATION**

Additional Information may be found at:
<http://easier.co.la.ca.us/jobs/Supplemental/32922K.doc>

*** * * * IMPORTANT INFORMATION * * * ***

**APPLICATION
INFORMATION**

Applicants are required to submit a Standard Los Angeles County Employment Application and a 1000-Meter Swim Certificate form. Applicants have the option of filing an application in person, via US mail -OR- Online (via electronic submission). **Please select one method to file the application.**

Instructions for Filing Online: The Standard Los Angeles County Employment Application for this examination may be completed online and submitted electronically. Applications electronically received after 5:00 p.m., PST on the last day of filing will not be accepted. To apply online go to: <https://easier.co.la.ca.us>. Applicants who apply online **must** upload any documents as attachments (e.g., Swim Certificate) during application submission. Applicants claiming Veterans' Credit need to submit a copy of their DD 214 form for review and consideration for additional points.

Instructions for Hard Copy Submission: A Standard Los Angeles County Employment Application and 1000-Meter Swim Certificate will be accepted for this position in person -OR- via US mail, beginning Thursday, May 10, 2007. A Standard Los Angeles County Employment Application can be found at: <http://easier.co.la.ca.us/JobInfo/empapp.pdf>, <http://lacountylifeguards.org/employment> or www.watchthewater.org.

An employment application and 1000-Meter Swim Certificate form can also be obtained in person only, between the hours of 8:00 a.m. and 5:00 p.m., from one of the following Los Angeles County Lifeguard offices:

Lifeguard Division Headquarters

2300 Ocean Front Walk
Venice, CA 90291
(310) 577-5700

Lifeguard Training Center

2600 Strand
Manhattan Beach, CA 90266
(310) 939-7200

Northern Section

30050 Pacific Coast Hwy.
Malibu, CA 90265
(310) 457-2525

Central Section

1642 Ocean Front Walk
Santa Monica, CA 90401

(310) 394-3261
Southern Section
1200 The Strand
Hermosa Beach, CA 90254
(310) 372-2166

The last day that applications and completed 1000-Meter Swim certificates will be accepted, either online, in person, or by mail for the 2007 swim test will be 5:00 p.m., Friday, August 31, 2007.

Any change(s) in address or telephone number must be reported to the address below or faxed to (323) 869-0312.

The acceptance of your application will depend on whether you have clearly shown that you meet the Selection Requirements. Please fill out the application completely and correctly so that you will receive full credit for related education and experience. In the space provided for education, include the names and addresses of schools attended, titles of courses completed, dates completed, and numbers of credits and/or certificates earned. For each job held, give the name and address of your employer, your job title, beginning and ending dates, description of work performed, and salary earned. All information supplied by applicants is subject to verification. Applications may be rejected at any stage of the selection process.

Submit completed application and any required supplemental (if any) in person or by U.S. Mail to the following address:

Los Angeles County Fire Department
Personnel Section
1320 N. Eastern Avenue, Room 221
Los Angeles, CA 90063
(323) 838-2239

**DISABILITY
ACCOMMODATIONS**

Americans with Disabilities Act of 1990: All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA coordinator at (323) 838-2239.

Contact the Coordinator of Personnel Services for Disabled Persons by calling (323) 838-2239. Hearing impaired applicants with telephone teletype equipment may leave messages by calling (800) 772-1213 . The County will attempt to meet reasonable accommodation requests whenever possible.

**AN EQUAL
OPPORTUNITY
EMPLOYER**

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

**CHILD SUPPORT
COMPLIANCE**

Los Angeles County Child Support Compliance Program: In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

VETERAN'S CREDIT

VETERANS' PREFERENCE CREDIT of 10 points will be added to the final passing grade in any open competitive examination if you are an honorably discharged veteran who served in the Armed Forces of the United States:

- During a declared war; or
- During the period April 28, 1952 through July 1, 1955; or
- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or
- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans' preference. If you are unable to provide any documentation at the time of filing, the 10 points will be withheld until such time as it is provided.

EMPLOYMENT ELIGIBILITY INFORMATION

Employment Eligibility Information: Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that **all** persons hired after November 6, 1986, are required to present original documents to the County, **within three (3) business days** of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

RECORD OF CONVICTIONS

A full disclosure of all convictions is required. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). **ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.**

SOCIAL SECURITY ACT OF 2004

Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website www.socialsecurity.gov, or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.